

PURCHASE ORDER

PO Number: 303-2-0024

Requisition Number: 303-2-00028

Order Date: 8/20/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Bolm Road Warehouse

6506 Bolm Road

Attn: Kristy Fierro

Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

17429615168.001

Equipment Depot, LTD

15727 IH 35

Pflugerville, TX 78660-3219

Brian Ford

Phone:512-417-2663, Fax:512-252-1313

brian.ford@eqdepot.com

Blanket PO for forklift repairs on an as needed basis.

Price Per Attached Quote #8262020-B Dated 04/22/2021.

Description

TFC Contact:

Kristy Fierro

512-463-3458

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Blanket PO for emergency forklift repairs at the Austin Surplus facility. Services performed on an as-needed basis.	1	Lot	\$4,500.00	9/1/2021	8/31/2022	\$4,500.00
Hourly Rate: \$130.00 (field or shop)						
Service Call: \$85.00 (one charge/call)						
Labor Rate: \$130.00 (+parts/machine)						

Planned Maintenance: 90-day intervals

Field service also has a \$15.00 fuel and a \$15.00 consumable fee.

Provide all labor, tools, materials and equipment necessary to repair forklift on as-needed basis as per attached quote #8262020-B dated 04/22/2021.

NIGP Class: 929

NIGP Item: 47

Object Class: 368

Reimbursement Type: Not Reimbursable

Notes: Costs per vendor e-mail dated 4/22/2021. PO to be used on non-warranted forklifts. additional PO will be needed to cover licensed vendor for the 2 Doosan forklifts.

Grand Total \$4,500.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Executive
Program	Surplus Property - Federal/State
Phone	5125077643
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)